

Minutes of the Patriots Point Development Authority 521st Board Meeting, 9:30 A.M., Friday, August 20, 2021, Leadership Training Facility, Patriots Point Naval and Maritime Museum, Mt. Pleasant, South Carolina.

MEMBERS PRESENT: Wayne Adams, *Vice Chairman*
Darwin Simpson
Mayor Will Haynie
Pat Waters
Zeb Williams
Susan Marlowe

MEMBERS NOT PRESENT:

STAFF PRESENT: Rorie Cartier, *Executive Director*
Nick Magar, *Chief Financial Officer*
Mike Hastings, *Operations Director*
Keith Grybowski, *Education Director*
Melissa Buchanan, *Curator*
Sarah Edmiston, *Camping Director*
Chris Hauff, *Marketing*
Katisha Beanland, *Marketing*
Sis Reda, *Marketing*
Kristi Matie, *Marketing*
Mayci Rechner, *Marketing*

OTHERS PRESENT: William Craver, *Legal Counsel, by phone*
Brandon Dermody, *Southern Strategy*
Chauncey Clark, *Yorktown Foundation*
Thom Ford, *Volunteer Coordinator*

Mr. Wayne Adams called the meeting of the Board to order at 9:30 A.M.

Prior to the meeting, a copy of the proposed agenda was distributed via electronic mail to the Board members, media and designated guests.

Mr. Wayne Adams welcomed everyone to the Board meeting.

A. ADOPTION OF PROPOSED AGENDA

Mr. Wayne Adams asked for any changes to the proposed agenda. The agenda was unanimously approved as presented.

B. APPROVAL OF PREVIOUS MINUTES

Mr. Wayne Adams asked for any changes to the minutes presented. There being no proposed changes, the minutes were unanimously approved as presented.

C. COMMITTEE REPORTS

1. Education, Museum Services and Overnight Camping Committee- Ms. Susan Marlowe welcomed Mr. Rorie Cartier. The committee reviewed where the museum is. The EIA is promising and will end up as an appropriation. New exhibits are being worked out with an emphasis on public programs. Melissa and Keith are working on new programs. Camping should open in October with themes to attract. The museum is in a good place.

2. Development Committee- Mr. Wayne Adams asked Mike Hastings to come forward and made a presentation of thanks for his service as interim executive director. Through the Foundation, a gift was presented. The tenants are doing well and a presentation from Marketing about last month was made. Most information will be in executive session.

3. Facilities and Operations Committee - Mr. Darwin Simpson reported that IT is moving forward in standardizing systems, improving security procedures, adding more cameras and doing penetration testing. In Operations, work on the Flight Deck will finish in September. A grant for \$10,000 from the Tin Can Sailors was received for work on the Laffey. Work on the main gangway continues, replacing steps. Three new skilled maritime painters were hired.

4. Finance Committee - Mr. Darwin Simpson reported that the year end closing reported that in June earned \$1 million profit without camping. The auditors concluded their work and found nothing. In July, the museum earned \$945,000 profit giving the museum over \$8 million in cash reserve. Mr. Darwin Simpson stated the need to be cautious as schools start back. The numbers are looking good but there are 22 vacant FTE's and slowing attendance with school back in session.

D. EXECUTIVE DIRECTOR'S REPORT

Mr. Rorie Cartier reported the following:

- A report was sent to the Board in the week prior to the board meeting.
- The museum is experiencing record numbers.
- Staff was acknowledged as being phenomenal.
- The community is being monitored in regards to the Delta variant.
- Preparing for changes, strategy and budget planning
- Fall operating hours were discussed to cut overhead going into the slow season with the hours being 10-5 Monday through Friday and 9-5 Saturday and Sunday.
- Attention was brought to the 9/11 event
- Programming, evaluations for departments, the interpretive plan, audiences, themes, etc. are being evaluated.

E. PUBLIC COMMENTS

There were no public comments.

F. EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING CONTRACTUAL, LEGAL AND PERSONNEL MATTERS PERTAINING TO PATRIOTS POINT DEVELOPMENT AUTHORITY.

Mr. Darwin Simpson made a motion for the Board to go into Executive Session to discuss contractual, legal and personnel matters pertaining to Patriots Point Development Authority, which motion was seconded by Mr. Pat Waters, and passed unanimously. The Board moved into Executive Session at 9:44 A.M after a five minute recess.

The Board returned from Executive Session at 10:55 A.M. No motions were made and no votes were taken in Executive Session.

G. ADJOURNMENT

With no further business, the meeting was adjourned at 10:55 A.M.

Respectfully submitted,

Jessica Steinberg, *Recording Secretary*

Michael Hastings, *Secretary*