

Minutes of the Patriots Point Development Authority 523rd Board Meeting, 9:30 A.M., Friday, October 15, 2021, Leadership Training Facility, Patriots Point Naval and Maritime Museum, Mt. Pleasant, South Carolina.

MEMBERS PRESENT: Wayne Adams, *Vice Chairman*
Darwin Simpson
Susan Marlowe
Pat Waters

MEMBERS NOT PRESENT: Darwin Simpson
Mayor Will Haynie

STAFF PRESENT: Rorie Cartier, *Executive Director*
Jessica Steinberg, *Executive Assistant*
Nick Magar, *Chief Financial Officer*
Mike Hastings, *Operations Director*
Keith Grybowski, *Education Director*
Melissa Buchanan, *Curator*
Sarah Edmiston, *Camping Director*
Chris Hauff, *Marketing*
Katisha Beanland, *Marketing*
Cole Futch, *IT Director*
Kristi Matie, *Marketing*
Sylvia Wasden, *HR Director*
Terry Ansley, *Property Manager*

OTHERS PRESENT: William Craver, *Legal Counsel*
Brandon Dermody, *Southern Strategy*
Allison Hunt, *Yorktown Foundation*
Thom Ford, *Volunteer Coordinator*

Mr. Wayne Adams called the meeting of the Board to order at 9:30 A.M.

Prior to the meeting, a copy of the proposed agenda was distributed via electronic mail to the Board members, media and designated guests.

Mr. Wayne Adams welcomed everyone to the Board meeting.

A. ADOPTION OF PROPOSED AGENDA

Mr. Wayne Adams asked for any changes to the proposed agenda. The agenda was unanimously approved as presented.

B. APPROVAL OF PREVIOUS MINUTES

Mr. Wayne Adams asked for any changes to the minutes presented. There being no proposed changes, the minutes were unanimously approved as presented.

C. EXECUTIVE DIRECTOR'S REPORT

Mr. Rorie Cartier reported the following:

- Since the board has received the Executive Director's report, he will touch on the highlights.
- As always, staffing continues to be an issue. The priorities in hiring right now are for the registrar position and also for Visitor Services.
- With the recent AAM (American Alliance of Museums) membership approval, he is looking to post jobs there to look for museum-experienced candidates.
- Next year, he will look to hire a CFO.
- He is working on a collaboration with the Naval Institute and will start slowly. They have various carrier books and programs.
- A full muster with Intrepid
- In Education, working on the interpretive plan, hands on history carts and public programs. For the EIA, the formula has changed for measurables – schools will request the books first, then receive them, there will not be a blanket dispersment. Numbers are looking good.
- Mr. Pat Waters asked if the knot board was a part of the hands on aspect, which it is.
- In the Overnight program, beta testing is set to start next month. Currently, there are two groups, a look at evaluation methods is being taken, before the official launch of the program in January.
- The aircraft restoration project on the E1-B and the Sea King has been pushed back due to the contractor having staffing problems and other jobs.
- The fragile collections exhibit has its skeleton structure in place.
- The Nuclear Power School students are back onboard each Monday.
- He is looking to expand the digital content available on the website.
- From the Yorktown Foundation, the “meatball” has generated a lot of excitement.
- Mr. Wayne Adams stated his appreciation for the work that is going on.

D. PUBLIC COMMENTS

There were no public comments.

E. EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING CONTRACTUAL, LEGAL AND PERSONNEL MATTERS PERTAINING TO PATRIOTS POINT DEVELOPMENT AUTHORITY.

Mr. Pat Waters made a motion for the Board to go into Executive Session to discuss contractual, legal and personnel matters pertaining to Patriots Point Development Authority, which motion was seconded by Mr. Zeb Williams, and passed unanimously. The Board moved into Executive Session at 9:38 A.M after a five minute recess.

The Board returned from Executive Session at 10:14 A.M. No motions were made and no votes were taken in Executive Session.

Susan Marlowe made a motion to extend the The Congressional Medal of Honor Museum Foundation, Inc. option to lease for an additional 90 days. Pat Waters seconded the motion which passed unanimously.

F. ADJOURNMENT

With no further business, the meeting was adjourned at 10:14 A.M.

Respectfully submitted,

Jessica Steinberg, *Recording Secretary*

Rorie Cartier, PhD., *Secretary*