

Minutes of the Patriots Point Development Authority 539th Board Meeting, 9:30 A.M., Friday, May 19, 2023, Leadership Training Facility, Patriots Point Naval and Maritime Museum, Mt. Pleasant, South Carolina.

MEMBERS PRESENT: Wayne Adams, *Vice Chairman*
Pat Waters, *via telephone*
Mayor Will Haynie
Zeb Williams
Darwin Simpson
James Smith, Jr.

STAFF PRESENT: Allison Hunt, *Executive Director*
Chris Hauff, *Chief of Staff/Deputy Director*
Mike Hastings, *Deputy Director*
Nick Magar, *Deputy Director*
Chris Coleman, *IT Director*
Eric Monteiro, *Marketing Director*
Gina Zahran, *Visitor Services Director*
Keith Grybowski, *Education Director*
Terry Ansley, *Property Manager*
Chris Jones, *Public Safety Supervisor*
Mary Edwards, *Public Information Officer*
Miranda Helton, *Registrar*
Melissa Buchanan, *Curator*
Shelia Bailem, *Public Safety*
Catie Turner, *Executive Assistant*

OTHERS PRESENT: Bill Craver, *Counsel*
Brandon Dermody, *The Southern Group*
Chauncey Clark, *USS Yorktown Foundation*
Meaghan Silsby, *USS Yorktown Foundation*

Vice Chairman Wayne Adams called the meeting to order at 9:31 A.M.

- A. APPROVAL OF AGENDA**
The agenda was unanimously approved with no changes.
- B. APPROVAL OF PREVIOUS MINUTES**
The minutes were approved with no changes.
- C. INTRODUCTION OF NEW BOARD MEMBER**
Mr. Adams welcomed James Smith, Jr., as a new board member.
- D. COMMITTEE REPORTS**

- 1. Finance Committee** – Mr. Simpson summarized the finance report (sent out electronically prior to the meeting).

E. EXECUTIVE DIRECTOR’S REPORT

Allison Hunt announced departures and arrivals of several key employees. Shelia Bailem, Public Safety, is retiring after 26 years of service. Melissa Buchanan will leave Patriots Point to continue her career with the National Park Service. Eric Monteiro, the new Director of Marketing and Communication, and Meaghan Silsby, the new Director of Development for the USS Yorktown Foundation, arrived in May.

Ms. Hunt reported an excellent turnout on Race Week in April as well as a promising partnership with Boeing during the upcoming twelfth Annual Teacher Recertification Week from June thirteenth to fourteenth.

Ms. Hunt referenced the Division Directors report (sent out electronically prior to the meeting) for further department updates.

F. PUBLIC COMMENTS

There were no public comments.

G. EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING CONTRACTUAL, LEGAL, AND PERSONNEL MATTERS PERTAINING TO PATRIOTS POINT DEVELOPMENT AUTHORITY.

Pat Waters made a motion to enter Executive Session to discuss contractual, legal, and personnel matters. The Motion was seconded by Mayor Will Haynie and passed unanimously.

The Board returned from Executive Session at 11:05 A.M. No votes were taken in Executive Session.

H. OTHER BUSINESS

There was no other business.

I. NEXT PPDA BOARD MEETING IS SCHEDULED FOR JUNE 16, 2023

With no further business, the meeting was adjourned at 11:05 AM.

Respectfully submitted,

s/*Catie Turner*

Catie Turner, *Recording Secretary*

c/*Allison Hunt*

Allison Hunt, *Secretary and Executive Director*