

Minutes of the Patriots Point Development Authority 540th Board Meeting, 9:30 A.M., Friday, June 16, 2023, Leadership Training Facility, Patriots Point Naval and Maritime Museum, Mt. Pleasant, South Carolina.

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MEMBERS PRESENT: Wayne Adams, *Vice Chairman*  
Susan Marlowe  
Pat Waters  
Darwin Simpson  
Mayor Will Haynie  
James Smith, Jr.

STAFF PRESENT: Allison Hunt, *Executive Director*  
Chris Hauff, *Chief of Staff/Deputy Director*  
Mike Hastings, *Deputy Director*  
Nick Magar, *Deputy Director*  
Chris Coleman, *IT Director*  
Eric Monteiro, *Marketing Director*  
Gina Zahran, *Visitor Services Director*  
Keith Grybowski, *Education Director*  
Terry Ansley, *Property Manager*  
Colby Causey, *Archivist*  
Mary Edwards, *Public Information Officer*  
Matt George, *Marketing Manager*  
Miranda Helton, *Registrar*  
Catie Turner, *Executive Assistant*

OTHERS PRESENT: Chauncey Clark, *USS Yorktown Foundation*  
Cindy Lee, *USS Yorktown Association*  
Meaghan Silsby, *USS Yorktown Foundation*  
Rebecca Achey, *Counsel*

Vice Chairman Wayne Adams called the meeting to order at 9:30 A.M.

**A. APPROVAL OF AGENDA**

The agenda was unanimously approved with no changes.

**B. APPROVAL OF PREVIOUS MINUTES**

The minutes were approved with no changes.

**C. COMMITTEE REPORTS**

**1. Museum Services and Education Committee**

The Department of Collections and Curatorial Affairs has completed the USS Laffey Galley restoration, and its ship store will be updated next. The next temporary exhibition on the USS Yorktown, opening in September, will be called “The Men Will Always Be There” and will be available to view through December. An exhibit about the USS Clamagore is in the planning stages.

The Education Department boasted a successful Teacher Recertification Conference, fully booked summer camps and additional plans for the expanded Flight Academy.

**2. Development Committee**

Marketing and Visitor Services initiatives include adding a new ghost tour with Bulldog Tours, designing a new website, and restructuring the Marketing department. The Patriots Point road signage has reached its next phase with consolidated branding. Additionally, sales for Jockos Chockos cookies will reach 10,000 on July fourth.

Visitor Services has launched an impressive Volunteers Enrichment Program and continues the Veterans History Project. Also, the USS Laffey has a new awning. The department has improved its POS system, including a combo ticket with SpiritLine Cruises and ticketing signage. Additionally, PPDA will partner with the Goodwill staff program to provide ticketing booth coverage and find new hires.

Per Property Management, the temporary parking lot is scheduled to be completed by mid-August.

**3. Facilities and Operations Committee**

Darwin Simpson updated the board on ongoing maintenance on the Yorktown.

**4. Finance and Administration Committee**

Mr. Simpson summarized the financial report (sent out electronically before the committee meeting).

**D. EXECUTIVE DIRECTOR’S REPORT**

Allison Hunt praised the Education staff for their excellent Teacher Recertification Conference as well as the Deputy Directors for putting together the yearly budget.

Ms. Hunt summarized the FY-24 budget and submitted it to the board for approval. Mr. Simpson made a motion to approve the FY-24 budget. The Motion was seconded by James Smith and passed unanimously.

**E. PUBLIC COMMENTS**

There were no public comments.

**F. EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING CONTRACTUAL, LEGAL, AND PERSONNEL MATTERS PERTAINING TO PATRIOTS POINT DEVELOPMENT AUTHORITY.**

Mr. Simpson made a motion to enter Executive Session to discuss contractual, legal, and personnel matters. The Motion was seconded by Mr. Smith and passed unanimously.

The Board returned from Executive Session at 10:30 A.M. No votes were taken in Executive Session.

**G. OTHER BUSINESS**

There was no other business.

**H. NEXT PPDA BOARD MEETING IS SCHEDULED FOR JULY 25, 2023**

With no further business, the meeting was adjourned at 10:45 AM.

Respectfully submitted,

s/*Catie Turner*

c/*Allison Hunt*

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Catie Turner, *Recording Secretary*

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Allison Hunt, *Secretary and Executive Director*