

Minutes of the Patriots Point Development Authority 565<sup>th</sup> Board Meeting, 10:00 A.M., Thursday, October 16, 2025, Patriots Point Boardroom, Patriots Point Naval and Maritime Museum, Mt. Pleasant, South Carolina.

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MEMBERS PRESENT:	Wayne Adams, <i>Acting Chair</i> Pat Waters James Smith David Riggins Susan Marlowe, via phone call Zeb Williams, via virtual call
STAFF PRESENT:	Allison Hunt, <i>Executive Director</i> Chris Hauff, <i>Chief Operating Officer</i> Nick Magar, <i>Chief Financial Officer</i> Sam Elkin, <i>Marketing Director</i> Terry Ansley, <i>Property Management Director</i> Gina Zahran, <i>Visitor Services Director</i> Kenny Brinckman, <i>Education and Public Programs Director</i> Lauren Austin, <i>Assistant Marketing Director</i> Miranda Helton, <i>Curator II</i> Lori Held, <i>Administrative Coordinator</i> Crystal Davis, <i>Administrative Coordinator</i> Emily Johnson, <i>Administrative Coordinator</i>
OTHERS PRESENT:	Bill Craver, <i>Counsel</i>

Acting Chair Wayne Adams called the meeting to order at 10:00 A.M.

**A. APPROVAL OF AGENDA.**

The agenda was approved with no changes.

**B. APPROVAL OF PREVIOUS MINUTES.**

The minutes were approved with no changes.

**C. INTRODUCTIONS**

Allison Hunt introduced the Administrative Support Team, comprising Crystal Davis, Lori Held, and Emily Johnson, and recognized their contributions to the agency.

**D. FINANCIAL REPORT**

Nick Magar gave the Finance report. He emailed a draft of the 2025 fiscal year financial statement audit to board members and will mail hard copies of the final version when it becomes available. Ms. Hunt and Mr. Magar met with the governor's staff the previous week to discuss the \$25M retail building request. Mr. Magar reported numbers from the end of the first quarter of the 2026 fiscal year.

**E. MUSEUM AND EDUCATION REPORT**

Kenny Brinckman gave the Museum and Education report. He provided updates on the Education and Collections teams' activities before giving a PowerPoint presentation on the Flight Academy's 3-Point Program.

**F. DEVELOPMENT REPORT**

Chris Hauff gave the Development report, providing updates on the Volunteer and Marketing teams before sharing a PowerPoint presentation detailing next year's 50<sup>th</sup> Anniversary plan.

**G. EXECUTIVE DIRECTOR'S REPORT**

Ms. Hunt gave the Executive Director's report, which highlighted upcoming events for Veterans Day and the annual Trick or Treat event on Saturday, October 18. Ms. Hunt reported that the South Carolina Office of Resilience (SCOR) remediation project will wrap up this month.

**H. PUBLIC COMMENTS**

There were no public comments.

**I. EXECUTIVE SESSION**

For the purpose of discussing contractual matters related to:

- Parcels B, C and D
- College of Charleston
- Vendor Contract

Pat Waters made a motion to go into Executive Session, David Riggins seconded the motion, and it passed unanimously. The board went into Executive Session at 10:30 A.M.

The board returned from Executive Session at 11:55 A.M. No votes were taken in Executive Session.

**J. OTHER BUSINESS**

Mr. Waters made a motion to approve the renewal of the Pinnacle Bank [ATM] license. James Smith seconded the motion, and it passed unanimously.

The Development Committee made a motion for a resolution to proceed with the Patriots Village concept that was presented at last month's meeting. No second was required, and the motion passed unanimously.

**K. NEXT TENATIVELY SCHEDULED PPDA BOARD MEETING,  
NOVEMBER 21, 2025**

**L. ADJOURNMENT**

With no further business, the meeting was adjourned at 11:59 A.M.

Respectfully submitted,

s/*Emily Johnson*

Emily Johnson, *Recording Secretary*

c/*Allison Hunt*

Allison Hunt, *Executive Director*